

Risk Assessment

Faith Tour: All Saint's Parish Church; Jamia Masjid Gulshane Baghdad Mosque; Guru Nanak Gurdwara	Date: Dep. School: Arr QP: Dep QP: Arr School:	Class: Year Group: Total number of pupils: Staff : Adult helpers:
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Activity	Risk/hazard	Steps taken to prevent injury/harm	At risk
Outward and return bus journey from school to QP.	Minor / major injury- Bus travel	<ul style="list-style-type: none"> ▪ List of adults - next of kin/emergency contact numbers logged at school office. ▪ Staff to have mobile- contact school in event of emergency/ illness. ▪ Pupils supervised entry to bus. Counted on to/ off bus ▪ Correct seating, all pupils wearing seatbelts if available- facing forwards, back against seat, legs inside seating area- not aisle. Staff seated at emergency exits and spaced through bus. Staff to monitor behaviour. 	Pupils Adults
Journey on foot between the faith community buildings	Traffic accident, tripping, falling.	<ul style="list-style-type: none"> ▪ Pupils to walk in 'crocodile' in twos away from kerb ▪ Crossing points supervised by adults at ratio 1:6 or better. ▪ Adults at front/rear and spaced along line of pupils. ▪ Pupils reminded of road safety and appropriate behaviour in class before leaving. ▪ Pupils to be made aware of dangers of wet leaves/ slippery/uneven pavements 	Pupils Adults
	Leaving child behind.	<ul style="list-style-type: none"> ▪ Each adult to have list of names/ total children in their group. ▪ Group leader/ staff member- <u>without a small group</u> –to co-ordinate whole visit. ▪ Accessing toilet facilities- supervised by an adult ▪ 1:6 ratios met. ▪ Children counted on arrival/ departure from buildings by 2 adults. 	Pupil
	Medical emergency/ allergic reactions/ asthma	<ul style="list-style-type: none"> ▪ Children with severe reactions to be in the same small group as class teacher. ▪ EpiPen packs to be taken and kept with key staff member- who has had EpiPen training ▪ Parents of children with severe reactions to accompany trip if possible. ▪ Children with asthma to carry own inhalers (age dependent) ▪ Adult helpers/ activity leaders to be made aware of specific children within their group. ▪ Teacher in charge to take mobile phone in case of emergency. ▪ Emergency contacts- pupils and adults- logged in school office. ▪ Falls/ stumbles- First Aid pack to be taken by group leader. 	Pupils
Active learning activities in each building	Injury from church furniture/ faith artefacts	<ul style="list-style-type: none"> ▪ Pupils counted at beginning / end of each group rotation/activity. ▪ Adult to lead group to new activity/area. ▪ Pre-visit briefing – outlines appropriate behaviour within three buildings. ▪ Children warned of potential dangers- uneven flooring/ unstable paths/ care to be taken accessing upper rooms- stairs. ▪ Activity leader – explain what is safe / unsafe to handle /touch. 	Pupils

Evaluation of risk assessment: